

# CAMP WHITE EAGLE

Summer Phone: 815-713-4110 Email: [campwhiteeagle@gmail.com](mailto:campwhiteeagle@gmail.com)  
6903 W. White Eagle Rd., Leaf River, Illinois, 61047

## **JOB OPPORTUNITY FOR COOK / ASSISTANT COOK**

Camp White Eagle summer camp and retreat program seeks a cook for part-time to full-time work from mid-June through late August / early September. The camp is located in Leaf River, IL (about 40 minutes southwest of Rockford). The right person gets to work for friendly camp owners and gain further experience running a kitchen serving 20-200 people, while providing simple, hearty food. Competitive wages are provided, and you get to work in a beautiful, natural environment.

### **General Purpose:**

Reporting to the kitchen manager, prepare and cook food according to daily meal plan.

### **Essential Duties of the position:**

- Prepare and cook food according to daily meal plan and in short order and a la carte fashion including entrees, vegetables, and desserts.
- Recommend for hire, train, direct and oversee all kitchen staff (cook's assistants and dishwashers) in meal preparation and presentation with responsibility for maintaining quality and quantity control. Train and enforce current clean-up procedures.
- Develop food preparation and production list of tasks to be performed by kitchen staff.
- Help track all food related product inventories.
- Ensure support kitchen staff is aware of details to ensure the smooth execution of meals.
- Operate and maintain all kitchen equipment and notify kitchen manager regarding any needed appliance repair service. Suggest equipment upgrades as necessary.
- Organize and maintain products and cleanliness of all areas and equipment.
- Maintain standard of sanitation, kitchen hygiene, and food service techniques and safety.
- Provide direction to support staff as necessary regarding menu selections, set up, etc.
- Perform additional functions incidental to maintaining kitchen area.

### **Experience and Training:**

- Significant related work experience as cook; or little or no work experience and a Bachelor's degree in a related field or an equivalent combination of education and experience.
- Experience planning and cooking for daily meal service functions.
- Experience overseeing, directing and scheduling staff for daily meal service functions.
- Experience with inventory control for meal service functions.

### **Contact:**

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